

## SUMMER SCHOOL REGISTRATION FORM 2024

<b>SUMMER SCHOOL ALEXANDER ACADEMY</b>	Monday, July 4 – July 31, 2024
Morning class: 8:30am – 12:30pm	Afternoon class: 1:15pm – 5:15pm

First Name	Last Name
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<b>REGISTRATION CHECKLIST</b>	<b>COURSE SELECTION:</b> <u>Note:</u> Courses only run if there is enough student interest, and teacher availability.
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<p><b>Step 1</b></p> <p><input type="checkbox"/> Completed Registration Form</p> <p><b>For students not studying at Alexander Academy:</b></p> <p><input type="checkbox"/> Copy of most recent report card</p> <p><input type="checkbox"/> Copy of birth certificate or passport</p> <p><input type="checkbox"/> Copy of study permit (for international students)</p> <p><input type="checkbox"/> Proof of active medical insurance</p> <p><b>Step 2 (Students not currently studying at Alexander Academy)</b></p> <p>Submit completed registration package by email to <a href="mailto:admissions@alexanderacademy.ca">admissions@alexanderacademy.ca</a> . Summer school fees can be paid at the Admissions Office (205), or you can request online payment through the Admissions Officer. Please retain <b>Receipt of Payment</b>.</p> <p><b>Course Fees:</b>          \$100 – Application fee (waived for Alexander Academy students)          \$1800 – Tuition fee for international students (OR)          \$1200 – Tuition fee for domestic students (Canadians / permanent residents)</p> <p><b>Step 3 (Alexander Academy Students)</b></p> <p>Go to the Student Services Office (405) and submit the Registration Form and Receipt of Payment to Ms. Guan.</p>	<p style="text-align: center;"><b>Class time (morning or afternoon) will be determined and announced at a later date once the schedule is finalized.</b></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td style="width: 33%; text-align: center;">Foundations of Math &amp; Precalculus 10</td> <td style="width: 33%; text-align: center;">Composition 10 &amp; Literary Studies (English) 10</td> <td style="width: 33%; text-align: center;">Social Studies 10</td> </tr> <tr> <td style="text-align: center;">Pre-calculus 11</td> <td style="text-align: center;">Composition (English) 11</td> <td style="text-align: center;">Physics 11</td> </tr> <tr> <td style="text-align: center;">Pre-calculus 12</td> <td style="text-align: center;">Human Geography 12</td> <td style="text-align: center;">Contemporary Indigenous Studies 12</td> </tr> <tr> <td style="text-align: center;">Economic Theory 12</td> <td style="text-align: center;">Law Studies 12</td> <td style="text-align: center;">20<sup>th</sup> Century World History 12</td> </tr> <tr> <td style="text-align: center;">Career Life Education</td> <td style="text-align: center;">ELL - Bridging</td> <td></td> </tr> </table>	Foundations of Math & Precalculus 10	Composition 10 & Literary Studies (English) 10	Social Studies 10	Pre-calculus 11	Composition (English) 11	Physics 11	Pre-calculus 12	Human Geography 12	Contemporary Indigenous Studies 12	Economic Theory 12	Law Studies 12	20 <sup>th</sup> Century World History 12	Career Life Education	ELL - Bridging	
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### COURSES REQUESTED

Course Request #1:	Back up choice #1:
Course Request #2:	Back up choice #2:

**Note:** Each course is 4 hours per day, so taking 2 courses would mean attending class for 8 hours per day, and you would pay 2 course fees.

If you are not currently attending Alexander Academy, continue with **page 2** of this form.  
 If you are currently attending **Alexander Academy**, proceed to **page 3** directly.

STUDENT INFORMATION		
First & Middle Names	Last Name (family name)	Nickname, if applicable
Date of Birth (YYYY/MM/DD)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Country of Citizenship
Student's Email	Student's Telephone Number	Personal Education Number (PEN)
Mailing Address (& apartment #)	City	Postal Code

LANGUAGE REQUIREMENT
All international students will be required to demonstrate language proficiency through previous academic achievement. What is the most recent English class that you have passed? _____.
<b>Note:</b> Students who are not currently studying at Alexander Academy will need to submit their most recent report card.

FULL-TIME SCHOOL INFORMATION		
School Name	City	Last Grade attended

FAMILY INFORMATION AND EMERGENCY CONTACT		
<input type="checkbox"/> Parent <input type="checkbox"/> Guardian <input type="checkbox"/> Other _____		
First Name	Last Name (family name)	Home phone
Parent / guardian email ( <b>required</b> )		Parent / guardian cell phone
2 <sup>nd</sup> Emergency Contact		
First Name	Last Name (family name)	Phone #1
Relationship to student		Phone #2

MEDICAL INFORMATION	
Insurance coverage policy number:	Allergies or medications: <input type="checkbox"/> No <input type="checkbox"/> Yes    Please specify: _____
Insurance expiry date:	
<p><b>I/we the parents / guardian give consent to administer any medical treatment deemed necessary by a licensed physician and the transfer of my child to any hospital reasonably accessible. I understand and agree that Alexander Academy does not assume responsibility for any injury or damage which might arise out of or in connection with such authorized emergency medical treatment.</b></p>	
Signature of parent / guardian: _____ Date: _____	

## ATTENDANCE POLICY

**Students are required to attend classes every day and are required to complete all assignments. Students who are absent more than 3 days will NOT BE PERMITTED to continue taking the course AND will be withdrawn from the course without a refund of fees. Students who are late 3 times will count as 1 absence.**

I understand the attendance policy and agree to arrive on time to class each day.

Signature of student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of parent/guardian: \_\_\_\_\_ Date: \_\_\_\_\_

## REFUND POLICY

**Keep your Receipt of Payment in order to get your money refunded if your requested Summer School course gets canceled, or you decide not to take a Summer School course. Students can get a full refund before July 4<sup>th</sup>, 2024. After Summer School courses start on July 4<sup>th</sup>, only partial refunds will be available until July 10th (per day rate divided by 20 days), minus a \$100 administrative fee. There are no refunds after July 10th, or if a student is expelled from Summer School.**

I fully understand the refund policy.

Signature of student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of parent/guardian: \_\_\_\_\_ Date: \_\_\_\_\_

## CODE OF CONDUCT

Alexander Academy has pride in its school, students, faculty, and staff. Our goal is to provide a safe and nurturing learning environment for all members of the school community. We expect our students and parents to demonstrate care and respect for the safety and well-being of others, and to maintain integrity in their studies. This includes adherence to the full Code of Conduct as well as standards of academic honesty. In serious and/or persistent cases of misconduct, the Academy reserves the right to remove a student from classes and/or require that a student withdraw, at any time during the course, without eligibility for a refund of tuition fees.

I understand and support the Academy's standards of academic honesty and respect for the well-being of all other members of the school community.

Signature of student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of parent/ guardian: \_\_\_\_\_ Date: \_\_\_\_\_