



Dear Students, Parents, and Custodians,

We are pleased to confirm that on **Monday January 31st, 2022**, Orientation Day will be taking place for all new students enrolled at Alexander Academy. We are delighted to welcome you to our school and look forward to greeting you on campus.

Please view the Orientation schedule below and further details on the requirements prior to your first day at Alexander Academy.

Orientation Day Schedule		
January 31 st 2022	Group 1	Group 2
9:30 – 9:45am	<i>Students to arrive at school</i> Please enter our student entrance at #100 - 602 West Hastings St, Vancouver, BC V6B 1P2	<i>Students to arrive at school</i> Please enter our student entrance at #100 – 602 West Hastings St, Vancouver, BC V6B 1P2
10:00 – 11:30am	School Tour, Policy Review, Uniform, Microsoft email set-up	Document Collection StudyInsured
11:30 – 1:00pm	Document Collection StudyInsured	School Tour, Policy Review, Uniform, Microsoft email set-up
1:00 – 2:00pm	LUNCH	LUNCH
2:00 – 3:30pm	English Language Testing	English Language Testing

- Students are asked to bring their lunch to Orientation, or purchase lunch off-campus.
- Those who do not require English language testing will be dismissed at 1:00pm.
- Regular classes will commence on **Tuesday February 1st, 2022 from 8:45 – 3:05pm.**

Mandatory Documents Required

Please have the following documents available to submit on the day:
Click on the following documents below.

- [Student information form](#)
- [Medical information form](#)
- Valid study permit (or proof of application submission by CIC)
- [Custodianship Declaration form](#) (If your custodian has changed)
Known as form IMM 5646 notarized in Canada.
- [Child Immunization Report Form](#)
- Most recent Report Cards
- Canadian students: CareCard or MSP card (photocopy)

Private Medical Insurance

Great news! We are happy to announce that Alexander Academy has partnered with StudyInsured to take care of our student's health and wellbeing. By partnering with StudyInsured your child's will receive complete coverage and protection for medical needs during their studies in Canada. The Ministry of Education also requires that students are insured with our provincial medical service plan (MSP).

Alexander Academy will enroll your child with StudyInsured and with MSP. The cost of medical insurance combined for both private and MSP for the duration of the school year is \$1200 CAD.

You will receive an invoice from our Finance Department for medical insurance coverage. The start date for coverage begins on January 15th, 2022. Full payment must be made by January 31st, 2022.

For further information please refer to <https://www.studyinsured.com/alexanderacademy/en> and <https://www2.gov.bc.ca/gov/content/health/health-drug-coverage/msp/bc-residents>

Uniforms

Students do not need to wear their uniforms to orientation day.

All students will need a uniform on February 1st, 2022.

To purchase your uniform please book a Zoom fitting and order online. This tends to be the most convenient option as fittings can be done in the comfort of your home.

Students/ families can book their zoom fittings online [here](#).

A gentle reminder to have a measuring tape, the student must be in attendance, and it is up to the parent to place their order after the fitting is completed.

IN STORE

- Fully vaccinated students may visit our store or an in-store fitting and to purchase uniforms.
- Store hours are Monday-Saturday from 10:00am-5:00pm.
- We accept families on a walk-in basis, please note that the store capacity is 8.
- We ask that only one adult and one student may be in attendance.

We ask that students and families review the following documents prior to the Orientation Day.

1. [Welcome to Alexander Academy Guide](#)
2. [2020-2021 School calendar](#)
3. [Daily block schedule](#)
4. [School policies](#)
5. [Student and parent handbook](#)

We look forward to warmly welcoming you to Alexander Academy on January 31st, 2022.

Yours in Education,



Nigel Austen

Head of School

Alexander Academy

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www.alexanderacademy.ca