

ALEXANDER ACADEMY GIRLS 8-12 ORDER FORM

ONLINE SCHOOL CODE: STE713



HOW TO PLACE YOUR ORDER - All orders required for the start of the new school year must be placed no later than July 15th.

For your first order with Cambridge we suggest visiting our Welch location to confirm your sizes. Orders may be placed online following your initial fitting. Visit our Welch Street location where your school is serviced from. #135-1305 Welch Street, North Vancouver, V7P 1B3. Store entrance on West 1st Street. Appointments required May- August 15

Placing your order online is the quickest method of ordering. Visit us at www.cambridgeuniforms.com and enter your school code: STE713

If you have questions: Phone 604-924-9069 ext 1 - please note that during August 15th to September 15th we experience a high volume of calls, we appreciate your patience.

STUDENT INFORMATION Please print clearly, all fields are required.		
Student's first and last name	Age	Grade
Email address	Primary contact number	Secondary contact number
Address	City	Postal Code

MANDATORY UNIFORM	COLOUR	SIZES (PLEASE CIRCLE)	PRICE	QTY	TOTAL
BLAZER, wool, navy buttons with bullion crest	DARK NAVY	Unisex: 30 31 32 33 34 35 36 Ladies: 0 2 4 6 8 10 12 14 16	\$194.00 \$194.00		*
TIE (2901-19)	TARTAN	Suggested height: 54" length (5"-5'9") 58" length (5'10" +)	\$30.00		*
CHOICE OF SHORT OR LONG SLEEVE LADIES BLOUSE					
LADIES BLOUSE, short sleeve	WHITE	26 28 30 32 34 36 38 40 42 44	\$32.00		*
LADIES BLOUSE, long sleeve	WHITE	26 28 30 32 34 36 38 40 42 44	\$34.00		*
CHOICE OF CARDIGAN OR VEST					
CARDIGAN, emb	NAVY	32 34 36 38 40 42 44 46	\$60.00 \$60.00		*
VEST, emb	NAVY	32 34 36 38 40 42 44 46	\$56.00 \$56.00		*
KILT, with buckle, regular back (2901-19)	TARTAN	26/27"(L:19") 28/29"(L:19") 30/31"(L:20") 32/33"(L:20") 34/35"(L:21") 36/37"(L:21")	\$88.00 \$88.00		*
KNEE SOCKS	NAVY	9/11(SS4-10) 10/12(SS7-12)	\$5.50		*
TIGHTS	NAVY	Youth: 10/12(70-85LBS) 12/14(80-100LBS) Ladies: 1(100-150LBS) 2(120-170LBS) 3(165-200LBS)	\$15.50 \$16.00		*
OPTIONAL SUMMER UNIFORM	COLOUR	SIZES (PLEASE CIRCLE)	PRICE	QTY	TOTAL
WORN IN SEPTEMBER, MAY AND JUNE					
GIRL'S GOLF SHIRT, short sleeve, emb	NAVY	YM YL YXL AS AM AL AXL	\$28.00 \$30.00		*
MANDATORY GYM UNIFORM	COLOUR	SIZES (PLEASE CIRCLE)	PRICE	QTY	TOTAL
GYM T-SHIRT, cotton, screened	NAVY	YL YXL AS AM AL AXL	\$21.00 \$23.00		*
GYM SHORTS, wicking	NAVY	YM YL YXL AS AM AL AXL	\$23.00 \$25.00		*
OPTIONAL UNIFORM	COLOUR	SIZES (PLEASE CIRCLE)	PRICE	QTY	TOTAL
RAIN COAT, with hood, ladies cut	BLACK	*Final Sale (storm) AXS AS AM AL AXL	\$120.00		*
LADIES PANTS, straight leg, poly/viscose	GREY	24" 25" 26" 27" 28" 29" 30" 31" 32" 33" 34"	\$54.00 \$54.00		*

PAYMENT: VISA _____ M/C _____	SUBTOTAL \$
CARD NUMBER _____ EXPIRY _____	SHIP TO HOME (Orders \$0.01-\$150.00) \$11.00
SIGNATURE _____ CVC _____	SHIP TO HOME (Orders \$150.01-\$400.00) \$14.00
	SHIP TO HOME (Orders \$400.01 and up) \$17.00
	89818 3934 RT0001 GST 5% \$
	PST 7% \$
	TOTAL \$

PLEASE SEE REVERSE SIDE FOR PAYMENT, SHIPPING, RETURNS AND EXCHANGES INFORMATION

PST EXEMPTION CERTIFICATION (For children under 15 wearing adult size clothing)

I certify that the above information is correct and that the clothing and/or footwear described above is being purchased for a child under the age of 15 years of age. A copy of the receipt for payment may be attached to this form to confirm sizing, pricing and invoice number as required by government regulation, which also states penalties for false statements.

SIGNATURE _____	DATE _____
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PAYMENT

After completing the Student Information and Placing The Order sections above please fill out your credit card information in the space provided.

We accept Visa or Mastercard.

Please fill in the card number, expiration date, 3 digits on the back of the card and the full name on the card. Without this information your order cannot be processed.

We do not accept cheques, Debit, Visa-Debit or American Express.

ORDER PROCESSING TIME

Once your order has been placed with Cambridge Uniforms, you will receive a confirmation email detailing the items you have requested.

If you do not receive a confirmation email, please contact us at orders@cambridgeuniforms.com.

During non-peak season:

1. After your order has been received, processing will take 2-3 business days.
2. After your order has been processed, shipping will take 2-3 business days. You will receive an email with your tracking number once your package has been shipped.
3. From the time we receive your order to the time the package arrives to your home, please allow for a total of 3-7 business days during non-peak season.

SHIPPING

Delivery shipments are sent out daily by Canada Post. Shipping charges are based on the weight of the package.

Shipping charges are the responsibility of the client. We do not refund shipping charges.

ITEMS ON ORDER/ PARTIAL ORDER RECEIVED

To inquire about the estimated delivery of an item that is on order please email orders@cambridgeuniforms.com.

If an item is not available at the time of purchase, any outstanding item(s) will be referenced in the notes section of the packing slip.

You may check your order status on your online account at any time. Any outstanding item(s) will be shipped to your home in a second, complimentary, shipment.

All orders must be paid in full at the time of purchase.

BACK TO SCHOOL RETURNS/EXCHANGES

Returns and or exchanges are processed as promptly as possible. We appreciate your patience and understanding during the peak season, August and September.

If you have a question about returns/exchanges please email us at orders@cambridgeuniforms.com.

Alternatively you may call our client care center at 1-800-924-9069 ext 1 or 604-924-9069 ext 1. If you leave a voicemail please allow for 24 hours for a return call.

RETURN POLICY

Items purchased from May through to August will have an extended return/exchange timeline to September 30th.

Full refund or exchange will be provided up to 30 days from the date of purchase.

All tags must be intact, and no name written on the garment. Items must not be worn, washed or altered. Hosiery, ties and hair accessories are final sale for health reasons.

Discontinued, sale and custom items are final sale.

MAILING RETURNS/EXCHANGES

Mail to: Cambridge Uniforms, 112-2455 Dollarton Highway, North Vancouver, B.C. Canada, V7H 0A2.

Please have the Return/Exchange form filled out completely to avoid delays in processing your request.

Shipping charges are not refunded and are the responsibility of the client. Returned items are processed in order of their returned date.

From August 15 to September 15 we receive a high volume of orders, returns and exchanges, we appreciate your patience.

EXCHANGES

The quickest method for an exchange is to place a new order.

You may do this by visiting our website at www.cambridgeuniforms.com, entering your school code and placing a new order.

The exchange item(s) can be mailed back to us and a refund will be issued upon receipt of the return.

Mail to: Cambridge Uniforms, 112-2455 Dollarton Highway, North Vancouver, B.C. Canada, V7H 0A2.

Thank you for your order